NAAAEA 2020 National Conference Announcement and Call for Abstracts (for the Technical Sessions of the Conference)

Conference Location: Virtual Conference

The 2020 NAAAEA National Conference will be a virtual conference on two days:
1. **Friday November 13, 2020**, from 10:00 AM – 1:00 PM (Central Time), and
2. **Saturday November 14, 2020** from 10:00 AM – 1:00 PM (Central Time)

Conference attendees are invited to submit abstracts for presentations with any of the following length of time:
- **5-minute** presentation
- **10-minute** presentation
- **20-minute** presentation

This is an opportunity for experienced speakers to benefit the attendees, but also this is a perfect opportunity for all attendees to **share their knowledge and sharpen their communication/presentation skills** in front of caring, professional, and supportive colleagues.

Conference attendees normally judge the success of a conference by how much they personally benefited from it. One of the ways to increase the benefit of attending, is to participate in any conference activity. Participating in this activity, will certainly contribute to your growth and will increase your benefit of attending, and also will benefit all of us.

**PRESENTATION TOPICS**
The following are suggested presentation topics:
- Strategies for recruitment and retention of members
- The “Consent Agenda”: a time-saver for your board meetings
- What makes a good board member
- Basics of Strategic Planning
- Financial managements / managing your portfolio
- How to improve your communication skills
- How to improve your leadership skills
- Time management skills
- Volunteering: ways to encourage volunteering and members engagement
- IT security issues: password and email security
- Social media and the engineering profession
- Skills in using popular computer software
- Specific engineering project – of interest to all
- Research topics with practical applications
- Starting/managing your business
- Successful business habits
- Any other topic of interest to all attendees

**IMPORTANT DATE**
Abstract due date: **10/30/2020**
Email to: abstract@naaaea.org
Email your: Presentation topic, very brief bio., and very short abstract. Indicate the time limit of your presentation: 5-minute, 10-minute, or 20-minute

**ORGANIZING COMMITTEE**
The technical sessions of the conference are organized by the *National Education Committee of NAAAEA*