

The Concept of “Consent Agenda”

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November 9, 2019

Consent Agenda

Presentation Outline

- Define Consent Agenda
- Why is it used
- Sample Consent Agenda

Consent Agenda

Consent = permission = agreement

Consent Agenda

Definition of “Consent Agenda”

A consent agenda is a board meeting practice that **groups routine business** into **one agenda item**

Consent Agenda

Benefits of using a Consent Agenda

- **Time-saver** for your board meetings
- Could save up to 30 minutes / meeting

Consent Agenda

Items in the Consent Agenda

- Topics of a routine/recurring nature
- Non-controversial issues that do not require debate or deliberation
- Examples:
 - For the local chapters: committee reports
 - For the National: committee reports and chapter reports

Consent Agenda

Rules of the Consent Agenda

1. The Consent Agenda is sent to all **before the meeting**
2. Team members **review** the document before the meeting to ensure that these issues can be passed as part of the consent agenda
3. Members can **ask questions**, before or during the meeting
4. An item from the consent agenda must be moved at the request of any team member if the individual wants to **vote against** the specific item, or if the item **requires discussion**
5. Items removed from the consent portion are addressed individually

Consent Agenda

Sample Consent Agenda

Consent Agenda

AGENDA October 1, 2019; 4:00 pm Cliff Dwellers

- | | | | |
|--|------------------|---|-------------|
| 1) Call to Order | Freisinger | | |
| 2) Announcements..... | Freisinger | ■ | Info |
| • 10/16 YEC Site Visit - Old Post Office | | | |
| • 10/24 Structures Symposium | | | |
| • 11/7 Assessment & Repair of Concrete Structures Seminar (members only) | | | |
| • 12/10 Fire & Blast Seminar | | | |
| 3) Review Minutes of Previous Meeting | Blok | ✓ | Vote |
| 4) Consent Agenda Approval | Freisinger | ✓ | Vote |
| • Committee Chairs Report | | | |
| 5) Treasurer's Report..... | Boeldt | ✓ | Vote |
| 6) Executive Director's Report | Crain | ■ | Information |
| 7) New Member Report..... | Crain | ✓ | Vote |
| 8) New and Old Business Discussion | Freisinger | ■ | Discussion |
| a) NCSEA Update | Ryland | | 5 minutes |
| b) Committee Spotlight | | | |
| a. SEPAC/GAC..... | McLean | | 5 minutes |
| b. Structures Symposium..... | Boeldt | | 5 minutes |
| c) YEC Update..... | Kutska/Nauheimer | | 5 minutes |
| d) SE/PE Update | Nickell | | 5 minutes |
| e) Committee Chair Voucher | Freisinger | | 5 minutes |
| f) Strategic Plan Update | Khudeira | | 5 minutes |
| g) Board Tenure Survey | Freisinger | | 5 minutes |
| h) Other | Freisinger | | |
| 9) Adjournment..... | Freisinger | | |

Consent Agenda

OCTOBER 1, 2019 SEA01 BOARD MEETING

Consent Agenda

- Women in Structural Engineering (Freisinger/Traut-Todaro)
- YEC (Kutska/Nauheimer)
- Membership (Kolbuk)
- SEF (Khudeira)
- Central Chapter (Lowrance)
- IDFPR (Crain)
- Structures Symposium (Boeldt)
- PR/Outreach (Ryland)
- Building Codes Committee (Hauck)
- Sponsorship (Eckmann/Pawlikowski)
- Technology (Asfahani)
- Bridge Symposium (Khudeira)
- Chicago Trade Show and Symposium (Wagner)
- Continuing Education (Sfura/Aakre)
- Dinner Meetings (Eckmann)
- NCSEA (Ryland)

Consent Agenda

- Women in Structural Engineering (WiSE)
 - i. University Outreach
 - 1. Collaborative discussions have begun with YEC
 - ii. GirlDay 2020
 - 1. Tentative date: March 14, 2020, 9am to Noon
 - 2. Location: La Grange Theatre
 - iii. Female Speaker Initiative
 - iv. Women Build 2020

- YEC
 - i. Social Media Meeting call went really well
 - 1. Putting together a calendar and schedule of posts
 - 2. Determining what content for what platforms
 - 3. Figuring out how to work together with other committees
 - 4. Continuing to work with other committees to accomplish our goals
 - ii. Old Post Office Site Visit [Capacity: 20]
 - 1. October 16th from 4:00pm-6:00pm
 - 2. SOLD OUT in one day
 - iii. Fall Social (Re-branding of Post PE/SE Happy hour) [Capacity: 15]
 - 1. Tentatively trivia at Durkin's
 - 2. Tentative October 30th at 8pm
 - iv. GCFD Volunteering [Capacity: 15]
 - 1. November 9th from 8am-12pm
 - 2. Working to get the event on the website
 - v. Blackhawks Game [Capacity: 10]

Thank you
Questions?